



# Sursock Museum Events Brochure

+9611202001 | [info@sursock.museum](mailto:info@sursock.museum)



# The Sursock Museum

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The Sursock Museum was born out of Lebanese collector Nicolas Sursock's commitment to the endorsement and promotion of art. Recognizing the need for institutional support of artists in Lebanon, Sursock left his mansion to the citizens of Lebanon as an art museum upon his death in 1952.

The Sursock Museum envisions to further develop into an avant-garde institution and an open public platform for debate, critical thinking, learning and unlearning and the caretaker of the collective memory of the city of Beirut in its multiple identities and complexities at the heart of Lebanon and the region.

The Museum's architecture integrates Venetian and Ottoman elements that were typical in Lebanon at the turn of the century. The Salon Arabe, where Sursock greeted his guests, remains intact. In 1999, the building was classified as a class A historical building by the Directorate General of Antiquities.

In 2008, the Museum underwent a five-year-long renovation and expansion project designed by the architects Jean-Michel Wilmotte and Jacques Aboukhaled. The expansion added four floors beneath the Museum's garden, resulting in a fivefold increase in the Museum's total surface area from 1,500 square meters to 8,500 square meters.

The Sursock Museum has four exceptional spaces that can accommodate your receptions and events including the Esplanade, Salon Arabe, Auditorium, and Main Exhibition Hall.

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## The Esplanade

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The spacious esplanade sits in the arms of the magnificent villa. This gorgeous venue is highly photogenic during the day and night. It was renovated in 2015 during the last expansion. The esplanade is an extension of the museum through exhibiting some of its permanent sculpture collections. It attracts various public and private events including concerts, conferences, receptions, screenings, gatherings, weddings, and fashion runway shows.

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### Capacities

1000 standing/500 seated without tables/250 seated with tables





## The Auditorium

In 2015, the auditorium was completed as part of the last expansion of the Sursock Museum. It was designed by architects Jean Michel Wilmotte and Jacques Aboukhaled. The Auditorium hosts a variety of events that complement the Museum's exhibitions, including film screenings, readings, performances, talks, symposiums, conferences, as well as corporate events.

### Special features

The venue is equipped with the latest audiovisual presentation tools and simultaneous translation equipment. The excellent acoustics facilitated by the wooden walls and acoustic panels ensure an immersive experience.

### Capacities

169 seated





## The Main Exhibition Hall

The main exhibition hall is a spacious high-ceiling room. The hall has an optional skylight feature for natural sunlight during the day. The high white walls make the room ideal for space designers' imagination including the installation of large objects, panels, and projections. This hall is only available if no exhibition is programmed during the event date.

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### **Capacities**

360 standing/ 250 seated





## *Exclusive* **The Salon Arabe**

From 1912 till 1961, the Salon Arabe served as the main reception space for the villa. Nicolas Sursock hosted his visitors in the Venetian and Ottoman interior architectural composite. In the 1930s, the hand-carved wooden panels were brought from Damascus as a gift by Maison Tarazi, who maintained its renovations till this day. In the 1950s, the Salon hosted diplomats, kings, and governors under the presidency of Camille Chamoun. Since the museum's opening in 1961, it served as a space for interactions between artists and journalists, receptions, and exhibition space. The Salon Arabe serves as an exquisitely unique and exclusive space to host your intimate dinners.

### **Capacities**

75 standing/ 35 seated



## GENERAL CONDITIONS

**All details regarding your event should be agreed upon before finalizing the agreement:**

- The date and timing of the event.
- The nature and purpose of the event.
- The estimated number of guests.
- The guests list should be sent to the museum management team two weeks before the event.
- The organizer commits to the stated event details.
- The event organizer commits to abide by the drawings regarding the set-up of the event in the chosen venue.
- Any use and installation of additional lighting, equipment, and entertainment should be agreed upon with the Museum's management team.
- The entrance of the Museum should not be affected by the event during the working hours of the Museum.
- The guest commits to remove any extra equipment or decoration the same day after the event, until the next day at 08:00.
- Music is allowed until 12:30 am on Fridays and Saturdays, and till 23:00 throughout the rest of the week. Afterwards, only soft music is allowed as per municipality's guidelines.
- Use of fireworks is prohibited.
- No sales are allowed on-site during the event.
- Any changes in the event details – purpose, capacity, used material, entertainment – should be communicated and approved by the Museum's management team in a written statement at least two weeks before the event takes place.

## The donation amount covers the following:

- A contribution for using the auditorium technical devices at The Sursock Museum.
- A contribution that covers the maintenance expenses for keeping the venue in a good condition.
- The maintenance team fees who will be present to help you during the event's preparation as well as during the event itself.
- The audio-visual technician fees.
- The cleaning team that will ensure the cleanliness of the venue before and after the event.
- The security team.
- The guides team.
- Electricity consumption.

## LIABILITY

- The event's organizer should have an insurance against all claims or injuries to persons or damages.
- The Sursock Museum is not liable for damages caused by the event organizer.
- The Sursock Museum is not responsible for items belonging to the event organizer's guests that are lost, stolen, or damaged during the event period.
- Event organizer is, and hereby acknowledges that it is, liable for the actions and behavior of the organizer's guests during the Museum space usage period.
- The event organizer commits to report to the Sursock Museum's contact person immediately any incident occurring during the event that may result in a third-party liability or damage to the Museum's material.
- The cost of repairing any damage to the building or its contents resulting from the space usage agreement shall be the full responsibility of the event organizer who agrees to reimburse the Sursock Museum the expenses of their repairs, or to pay reasonable compensation if the damage cannot be repaired.

## COMMUNICATION

- The Museum pictures and its logo cannot be used as a result of this rental agreement as a communication of your event.
- No political signage is permitted on the grounds of the museum.
- The formats, layouts, and contents of all announcements, invitations, guest lists, signage fact sheets, advertising, promotional, or other materials related to the event, including the final typeset copies are subject to the review and approval of the Museum's management team.

## STAFF

- A staff member will be on site during the event to answer questions and direct the renter and renter's guests. Staff does not act as security for the renter.

## CATERING

- Catering can only be made with the RESTO, managed by CAT & MOUTH. This quotation does not include catering services.

## PARKING

- Valet parking service is available but not included in this quotation.

## PENALTY

- In case of non-compliance with the above-mentioned rules, a penalty of 1500 USD will be charged.

## RESERVATION OF RIGHTS

- The Museum reserves the right to cancel agreements for non-payment or for non-compliance with any of the set rules, terms and conditions.
- In case of non-compliance with the above-mentioned rules, a penalty of 1500 USD will be charged.
- Food and beverage are not included in the quotation.

## MODE OF PAYMENT AND DEPOSIT

- Cash or wire transfer.
- 50% deposit of the total donation is paid on this agreement signature date.
- The remaining 50% one week before the date of the event.
- Announcements and advertising concerning the Event are not permitted prior to the host's payment of the deposit.





## CONTACT

We would love to communicate about hosting your event at the Sursock Museum, please contact our team for further information.

Email: [info@sursock.museum](mailto:info@sursock.museum)  
Telephone: +9611202001

